

Book of Proceedings ETS Conference 2016

EXTENDED ABSTRACT SUBMISSION (guidelines)

General Format:

Abstract can be no longer than 2 pages, single spaced, Calibri 10 pt. font, with 2.5 cm margins (sides and top/bottom). Submit the document as word document (.docx) to Organizing Committee within the indicated deadline.

Abstract Title: Title should be concise and clearly identify the nature of the study. Should be in ALL CAPS, centred, using Calibri 10 pt. font.

Authors: List all authors two lines below title (still centred), in Calibri 10 pt. Numbers in superscript should follow each author's name indicating their institutional/organizational affiliations. On a new line, after the last author's name, list the affiliation by number for each of the authors.

Text: Text should start on the left-hand side of the page two lines below the author's names/affiliations. Please include in your extended abstract a brief **introduction**, followed by **methods** and at the end **results/discussion**.

Figures/Tables: Authors can include figures and/or tables; however, they must be contained within the 2 page limit. A Calibri 8 pt. font should be used for table or figure descriptions. Don't forget that you have to maximize text space within the two pages.

References and Citations: References should be included as footnotes, using a Calibri 8 pt. Calibri font with citations being listed as numbers within the text.

Footnote citations examples for different types of sources:

- An example of a citation for a standard journal using the numbering format with the reference listed as a footnote at the bottom of the page¹.
- An unpublished manuscript, see the reference list below².
- A personal communication should be indicated as the format³.
- A reference from a book should be listed as way⁴, while a chapter within a book should be referenced like⁵.
- Technical reports use format⁶,
- In-press publications are referenced in the way shown as⁷.

¹ Name, A., B. Name2, and C. Name2. 2016. How references should be listed. Book of Proceedings ETSC, 1:15-19.

² Unpublished manuscript. Description where the file is. City, Country.

³ Personal communication. 2014. Name Surname, where it was., Country.

⁴ Surname, A.B. 2015. Title of the book. Press name, City, numberofpagesp.

⁵ Surname, C. D. 2012. Name of the Chapter. In: Title of the book (A. B. Surname, editor), p 75-98. Pree name. City.

⁶ Surname, F.G. 2013. Tutle of the report, Institution/City. Name of the Technical Report, numberofpagesp.

⁷ Surname, H.I. In press. Title of the manuscript. Title of the journal.